



CITY OF TEXICO CEMETERY PLOT PURCHASE AGREEMENT

Fillable form updated to reflect City of Texico Ordinance 6-410

1. Purchaser Information

Agreement Date:

Buyer Name:

Mailing Address:

Phone: Email:

2. Plot Information

Block: Row: Lot(s):

Number of Plot(s): Total Purchase Price:

Amount Paid Today: Balance Due: Receipt #:

Payment Status: Paid in Full Credit Purchase

Updated Price and Distribution

- The City of Texico agrees to sell to Buyer the right of interment in the plot(s) identified above, subject to full payment and cemetery rules.
- Purchase price per plot: \$1,250.00.
- Distribution: \$500.00 to the Cemetery Money Market Account for purchase of the plot; \$250.00 to the Cemetery Association for continued maintenance; and \$500.00 to the Cemetery Headstone Account.
- Payment must be made with three (3) separate personal checks, cashier's checks, or money orders, all made payable to the City of Texico.

3. Headstone Deposit Refund Designees

A \$500.00 headstone deposit is included in the purchase price. If a headstone is placed within one (1) year of interment and the City is notified before placement, \$425.00 may be paid from the headstone account to the designated recipient. If a headstone is not placed within one (1) year of interment, the refundable amount may be forfeited and the City may place a headstone at the grave site in its discretion.

Primary Designee

Name: Phone:

Address:

Secondary Designee

Name: Phone:

Address:

4. Signatures

Buyer Signature: Date:

City of Texico Authorized Agent: Title:

Date:



CITY OF TEXICO CEMETERY RULES AND BUYER RESPONSIBILITIES

Summary of key requirements from Ordinance 6-410

5. Payment and Credit Purchase Terms

- Payment must be made with three (3) separate personal checks, cashier's checks, or money orders, all made payable to the City of Texico.
- All burial plots purchased on credit must be paid in full within one (1) year of the first payment.
- If the credit purchase is not paid in full within one (1) year, all money except a \$50.00 administrative fee will be returned to the purchaser. The purchaser must then pay the full burial plot purchase price at one time before a plot can be purchased.

6. Burial, Vault, and Notification Requirements

- Each burial plot may contain a maximum of one (1) cremains and one (1) body, or two (2) cremains and no body.
- Cremains must be buried at least two (2) feet deep, placed in an urn vault, and identified on the vault.
- A vault is required for the burial of a body.
- The City of Texico must be notified before the burial of any body or cremains. For cremains, the family may hire someone or open and close the burial space themselves.

7. Headstones, Footstones, and Cemetery Maintenance Rules

- A headstone is required for each body or cremains. The purchaser/caretaker must ensure a headstone is placed within one (1) year of interment and must notify the City before placement.
- If two (2) remains are buried on the same plot, each remain must be identified on a headstone. The headstone deposit will be returned only after the buried remains are identified on the headstone.
- Headstones and footstones must comply with all foundation, footing, size, depth, and ground-level requirements. No headstone or footstone may be set without notifying the City or obtaining the consent of the Cemetery Association.
- No trees, bushes, shrubs, plants, or vegetation may be planted without prior written approval of the Cemetery Association.
- No glass containers or objects are allowed on gravesites if they will impede mowing or lawn care. Flowers or trinkets may only be placed at the headstone in the new section.
- Fencing, benches, decorative rocks, borders, and similar items are not allowed in the new section.
- American flags may be displayed on veteran gravesites only as allowed by the ordinance and must be properly displayed and maintained.

8. Enforcement and Acknowledgment

- Violations may result in removal of non-conforming structures or items. A person violating the guidelines may be charged with a misdemeanor and a \$100.00 fine, plus the City cost of removal.
- Buyer acknowledges that this purchase is subject to all current and future City of Texico Cemetery rules and regulations.

I acknowledge the updated \$1,250.00 per-plot price, distribution, and required three-payment method.

I acknowledge the one-year payment rule for credit purchases and the \$50.00 administrative fee.

I acknowledge the headstone requirement, deposit, refund/designee, and forfeiture rules.

I acknowledge the burial, vault, landscaping, maintenance, and enforcement rules.

Buyer Initials:

Date:

Buyer Signature: